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Executive Registry
11-9521

1 DEC

MEMORANDUM FOR: Deputy Director (Intelligence)

SUBJECT : CIA Library Procurement Procedure

1. Attached are two copies of the Inspector General's study of Library procurement policies and procedures. Some of the recommendations contained therein are addressed to the DD/P and DD/S and it would be appreciated if you would coordinate with them on the appropriate action.

2. Please inform me of the results of actions taken in response to the recommendations.

/s/

Lyman B. Kirkpatrick
Inspector General

cc: DCI and EDCI w/attachment

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INSPECTOR GENERAL'S STUDY

OF

CIA LIBRARY

PROCUREMENT POLICIES AND PROCEDURES

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I. Purpose and Scope

The purpose of this study is to examine the policies and procedures under which books and periodicals are procured for the Agency, and the basis on which these materials are selected. Although the CIA Library, OCR, is the principal agent for procurement, no attempt has been made to examine the Library generally; this was done in the Inspector General's Survey of OCR dated April 1956. In addition to Library personnel, procurement has been discussed with employees of the principal users in the DD/I and DD/P areas and with representatives of the Office of the Comptroller. 25X1

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2	Chief, Operational Services,		15 MAR 1960
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4	IG - 231 Admin Bldg		9 Apr.
			13 Apr.
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Remarks:

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TO: I have a feeling we've seen this before - maybe in a different form.

R.

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Paul A. Borel	10 Mar.

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